

# C. V. Raman Global University



## Academic Regulations

### B.Sc. (Hons.) Agriculture Programme

*Approved by the Academic Council in its Third meeting held on 27.12.2021; minutes confirmed dated 10.09.2022.*



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# **Regulations for B.Sc. (Hons.) Agriculture Degree**



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## **ACADEMIC RULES AND REGULATIONS**

### **B.Sc. (Hons) Agriculture**

(From Academic year 2019-20 onwards)

#### **1. Scope**

The provisions indicated in this document shall be applicable for governing the B. Sc. (Hons.) Agriculture course study and students admitted from 2019-20 Academic Year leading to the award of B.Sc. (Hons) Agriculture Degree from C.V. Raman Global University, Odisha

#### **2. Definitions**

##### **2.1 Duration of B.Sc. (Hons) Agriculture**

The Duration of B.Sc. (Hons) Agriculture programme is 4 academic years. The student must complete this degree programme in a maximum duration of 8 academic years.

##### **2.2 Academic Year**

The academic year of the University shall ordinarily be from July to May (except in the case of the first year of admission).

##### **2.3 Semester**

The duration of each Semester shall be of 95 to 105 Net Instruction Days (NID) in addition to 15 days for examination including internal examination of the Semester.

1<sup>st</sup> (autumn) semester -July to November and 2<sup>nd</sup> (spring) semester -January to May. Provided that the above timing of the Semester may be changed at the discretion of the Academic Council.

##### **2.4 Credit Hours**

Each credit hour represents one hour lecture or two to three hours of laboratory or field practicals each week in a semester. It is also known as semester credit or credit.

##### **2.5 Course**

A course is a unit of instruction segment of subject matter (as specified in the course catalogue) to be covered in a semester. Each course has a specific code, title, and credits.

##### **2.6 Academic Calendar**

Each year, the University shall draw out a calendar of academic and associated activities, which shall be adhered to. Details of curricula and syllabi shall be as decided by the Academic Council with provision for modification from time to time as per the needs of specializations concerned. It will be available in the University website.



### **3. Admission:**

Qualification for admission will be as per the criteria specified by the Indian Council of Agricultural Research. Admission to different courses of the University shall be routed through CGET (C V Raman Global University Entrance Test). In order to be eligible for admission into B.Sc. (Hons) Agriculture, a student should have passed +2 Science examinations with Physics, Chemistry and Biology or Mathematics with following percent of marks in aggregate.

i. General Candidates: 50%

ii. SC and ST: 40%

A candidate who has not passed in either Mathematics or Biology must clear the same during the 1st semester of B.Sc. (Hons.) Agriculture Programme securing at least 50% marks.

Admission including selections to the undergraduate courses, ordinarily made in the beginning of the first semester of the academic year, shall be in accordance with the regulations laid down from time to time by the University.

#### **3.1 Admissions for Foreign Nationals:**

Direct application to CGU-Odisha Portal/Embassies in India /Recognized Official Partners to be made as per laid down guidelines of office of International affairs, CGU, Odisha.

### **4. Admission and Registration**

#### **4.1 Registration for the first time in the University:**

Students who have received notification of admission from the University into various faculties will receive, on arrival, guidelines for registration from the Dean (academic). Selected candidates for admission into B. Sc. (Hons.) Agriculture must deposit the fee prescribed by the University and furnish all necessary documents prescribed by the University.

The orientation programme will be conducted by the Dean Agriculture for the benefit of the students joining the University for the first time.

Attendance in respect of fresh students for the first semester shall be reckoned from the date of registration of the student concerned.

#### **4.2 Provisional Registration**

**4.2.1** A candidate who for any reason is unable to submit any of the documents required under clause 4.1 may, with special permission of the Registrar, be admitted and registered provisionally on payment of the prescribed fees, subject to production of the wanting documents/certificates within a stipulated period, failing which admission will be cancelled. A candidate who could not submit the migration certificate at the time of admission must submit the same before appearing the final semester examination, failing which he/she will not be allowed to appear the examination.

**4.2.2** A candidate selected for admission, failing to register in the prescribed date, shall forfeit his/ her seat and such seats shall be offered to other candidates in the waiting list of subsequent dates of admission and notified in the admission notice.

### **4.3 Provisional Registration of Continuing Students**

A continuing student who cannot register on the prescribed date due to illness or other unavoidable circumstances for which sufficient proof will be given to the satisfaction of the Dean, may obtain provisional registration by paying the required fees by posts on or before the prescribed date of registration. Such a student shall have to complete other aspects of registration within one week from the date of registration, failing which his/ her provisional registration shall be cancelled and all fees paid by him/her shall be forfeited.

### **4.4 Late Registration**

Late fee for UG students shall be collected time to time for the first three working days starting from the next day of the scheduled date of registration. The attendance will however be reckoned from the day the instruction commences as per the academic calendar. However, in respect of RAWEP / In Plant Training / Hands on Training / Skill Development Training / Industrial Attachment / Experiential Learning Programmes, the rules as prescribed in RAWEP Manual / In Plant Training/ Guidelines / Industrial Attachment Manual / Hands on training Manual / Skill Development Manual / Experiential Learning Programmes Manual shall be followed.

### **4.5 University Registration Card**

A student is issued University registration card after admission process. University registration number continues to be his/her registration number for all examinations during his/her tenure of study. This card is also essential for attending classes in college and appearing in examinations. This is the most important document, and the student must take care of it. Duplicate university registration card will be issued only after recommendation by the Dean of the school on paying the prescribed fees.

### **4.6 Course wise Registration**

- a. All registrations for a course shall be done within the stipulated period from the list of courses notified from year to year or laid down in the semester calendar under the authority of the Academic Council. The date of registration as notified or laid in the semester calendar shall not be changed under any circumstances without approval of the Academic Council.
- b. Prior to registration, the student should have cleared all fees and arrears due to University, Department, Hostel, Library, etc.

## **5. Students Advisory System**

- 5.1 To help the students in planning their courses of study and to render general advice regarding the academic program, a faculty member will be appointed by the HoD as an Academic Mentor for a group of 20 students. The department Mentor Coordinator with the consultations of HoD will prepare the Mentor & Mentee list and same to be submitted to the Office of Dean, Agriculture for documentation and any issues relevant to student's grievances. The set of students thus assigned will continue to be under the guidance of the Mentor till they complete the program until otherwise changed.

## **6. Courses and credit requirement:**

- 6.1 Each subject prescribed in a degree course shall be formulated into some discrete courses and spread over the number of semesters prescribed for the degree. Each course bears a number (course code) and carries a certain number of credit hours depending on the weightage given to

that course in the curriculum.

- 6.2 The curriculum of B.Sc. (Hons.) Agriculture programme as per the recommendations of ICAR-Fifth Deans' committee maintains a critical balance of all Core Courses and certain number of Elective Courses prescribed for a degree program, shall be compulsory for the students of the degree program.
- 6.3 A Course Catalogue for degree program shall be prepared and will be made available in the University website.
- 6.4 The weightage distribution of courses of the programme are as following. The number of classes in a course per week shall be equal to the number of credit hours, allotted for that course. The duration of the lecture class shall not be less than 60 minutes. The duration of practical class shall be 2 hours for Lab and 3 hours for Field. A theory class shall ordinarily consist of 60-65 students. A practical class shall ordinarily consist of 30-35 students.

Semester	Core courses	Remedial Courses	Non-gradual Courses	Elective Courses	READY	ELP	Total
I	18	1	3				22
II	24		1				24
III	24						24
IV	21			3			24
V	22			3			25
VI	21			3			24
VII					20		20
VIII						20	20
Total	130	1	4	9	20	20	184

#### 6.5 Credit Requirement and Duration of the Programme

- a. The University follows a Credit Based System (CBS) and Grade Point Averages (GPA) which are calculated in every semester. The curriculum of B.Sc (Hons.) Agriculture is designed to have a requirement of 184 credits.
- b. Course drop facility is also provided for less performing students instead of regular courses so as to enhance the academic performance in future as per laid down guidelines by the university changeable time to time. Such student can earn the minimum credits in a span of maximum seven academic years.
- c. The medium of instruction, examination, and project reports shall be English.
- d. The duration of the programme would be administered by the regulations of ICAR and changeable from time to time. As per the prevailing regulations, the B.Sc (Hons.) Agriculture programme is of Four years (Eight Semesters). A student can complete a four-year programme in not more than beyond eight years from the date of first admission to the course.
- e. A student may be permitted for an academic brake from the Program for maximum of two semesters from second year onwards for reasons of ill health or other valid reasons duly recommended by the Head of the Department.
- f. However, cases like special category (considering NEP 2020) shall be discussed for consideration with the approval of Academic council through the Vice Chancellor as per recommendation of the committee comprising of Dean of Faculty, Dean Academics, Controller of Examinations and the concerned Head of the department. Subsequently the student would be given permission to continue studies beyond the duration of the programme. A student may

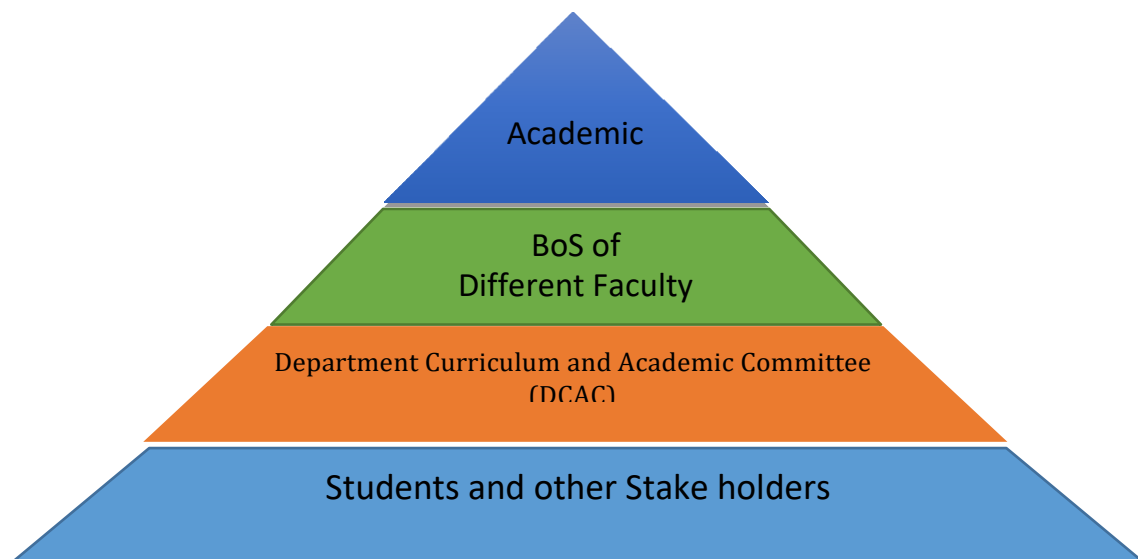


be permitted by the Dean (Academic) for to withdraw courses from the Program for maximum of two semesters from second year onwards for reasons of ill health or other valid reasons duly recommended by the Head of the Department.

- g. Addition of any non-gradual courses shall adhere to the recommendation of Board of Studies which shall be ratified in the subsequent Academic Council Meeting.
- h. The academic performance of the student in the chosen remedial/non-gradual courses is shown in the comprehensive statement of grades issued at the time of graduation.
- i. The academic performance in remedial/non-gradual does not influence the CPI calculation of the 8 semesters.

## 7. Academic Administration:

Based on the inputs from students and stakeholder of each department the curriculum and syllabus for each program are designed. The academic administration of the University is basically a bottom-up approach as indicated below.



- 7.1 ACADEMIC COUNCIL (AC):** The Academic Council is the supreme academic body of the University and shall, subject to the provisions of the Act, the Statutes and the Rules, formulate academic regulations and policies, administer the academic processes including instruction, examination, research and co-curricular activities, monitor and control the activities of the subordinate entities – the Boards of studies of the faculties, departmental committees, and all functionaries responsible for implementing academic programmes, and shall recommend award of degrees, diplomas and academic distinctions of the university.
- 7.2 BOARDS OF STUDIES (BOS):** The implementation of the Academic process including curricula & syllabi, instruction, practicals, and examination in all programmes (undergraduate, postgraduate and research) of a faculty shall be the responsibility of its Board of Studies (BoS). The BoS shall be subordinate to the Academic Council and shall function within the academic and administrative boundaries set by the latter. The curriculum content for each programme is finalized by the Board of Studies (BoS) constituted as per **7.2.1**. BOS functions will include framing the content of various courses, reviewing, and updating the content and introducing new courses of study.



### 7.2.1 The composition of the Board of Studies is as below

- a. Dean of the Faculty – Chairperson
- b. All Regular (including those in probation) Professors and Associate Professors of the concerned Faculty; if the number of such faculty members in any department falls below 5, [8 in case of faculties with less than 4 departments], the difference may be filled from among regular (including those on probation) assistant professors on the basis of post Ph. D experience at CGU or elsewhere.
- c. Emeritus and visiting professors, academic and research advisors of CGU associated with the faculty,
- d. Two persons of repute from Academia, industry, business, or Government, nominated by the Vice Chancellor in consultation with the Dean of the Faculty for their knowledge and experience in the field.
- e. Provided that any person enrolled in an academic programme leading to a degree of CGU or any other university or institute shall not be eligible for membership of the Board of studies or a departmental research committee during the validity of his enrolment.

## 8. Coding Scheme:

B. Sc. (Hons) Agriculture programme consists of diverse type of courses. In order to distinguish the courses, while maintaining their uniqueness, an alphanumeric coding scheme is designed. Subject under discipline: 3 alphabets denote the discipline code.

Discipline	Code	Discipline	code
Agronomy	<b>AGA</b>	Entomology	<b>AGI</b>
Horticulture	<b>AGH</b>	Agricultural Economics	<b>AGE</b>
Genetics & Plant Breeding	<b>AGG</b>	Agricultural Engineering	<b>AGT</b>
Soil Science & Agricultural Chemistry	<b>AGC</b>	Plant Pathology	<b>AGP</b>
Agricultural Extension	<b>AGX</b>	Nematology	<b>AGN</b>
Agricultural Biotechnology	<b>AGB</b>	Crop Physiology	<b>AGO</b>
Agricultural Statistics	<b>AGM</b>	Seed Science and Technology	<b>AGS</b>
Agroforestry	<b>AGF</b>	Livestock and poultry Management	<b>AGL</b>
Comprehension & Communication Skills in English	<b>ENG</b>	Computer Science and Engineering	<b>CSE</b>

Consider a 3-character alpha numeric entry (AGA 101) where first two characters (AG) represent Agriculture; third character (1) indicates name of discipline (Agronomy) course belongs; fourth character (1) indicates semester offering; fifth (01) indicates indicate subject number.

## 9. Attendance requirements and re-admission:

- 9.1. Each student must note that he/she needs to attend at least 75 % of the classes held in a subject to be eligible to appear in the Class Test/Midterm/Semester Examinations. In case the student fails to have 75 % attendance, he/she will not be allowed to appear for that subject or laboratory. The attendance is considered from the date of commencement of classes as per academic calendar of the University. The schedule of classes is notified through a timetable before the beginning of the classes in a semester.

**9.2.** A student who is absent for short periods on health ground or due to participation in cultural, sports, other academic/official assignments in the interest of institution/ University / Government with prior written permission of the head of the institution / college is permitted a maximum of additional concession of 15% in attendance in aggregate both in theory and practical subjects in a semester. If a student admitted in to first year of B.Sc. (Hons) Agriculture course does not register the courses of semester of that year, he/she should register and study with the students of the next admission batch.

**9.3.** The minimum attendance for rural agriculture work experience (RAWE) programme and agricultural experimental learning programme (AELP) is 85% and student must follow the guidelines prescribed for the programmes.

#### **9.4 International Relations Collectivises for students**

Student exchange program in leading institutes in India and abroad are provided to deserving students as per CGU regulation changeable from time to time.

The University has established an International Relations Cell through which conscious efforts are taken to seek academic partnership with internationally reputed universities.

#### **9.5 Readmission to a Semester:**

The following categories of students may seek readmission to a semester:

- a. Those who have discontinued study in a semester of the previous academic year on valid grounds and have obtained prior permission from the Vice-Chancellor.
- b. Those who have been rusticated for some definite period in a semester of the previous academic year provided the period of punishment is over by the time of admission. The concerned student must submit a conduct certificate from Gazetted Officer at the time of re-admission.
- c. Those who have been detained due to a shortage of attendance in a semester of the previous academic year.
- d. Those who have failed in practical/sessional/project/viva examination in a semester of the previous academic year.
- e. Those who have failed to satisfy the requirements under regulation for promotion to the next year /semester.

## **10. Examination and evaluation**

### **10.1 Internal Examination**

The University has a continuous evaluation system for each theory, sessional, design, practical and project. For this purpose, the university holds the following examinations. Internal Midterm Examination: Two (Class test + Mid-term examination)

Internal Practical: Continuous Evaluation

### **10.2 Semester Final Examination**

Semester final examination for each course is conducted by the University at the end of each semester for theory and practical. This is an external examination.

### **10.3 Supplementary Examination**

A student failed in a particular course (having back paper), can appear this examination in a particular semester, if the concerned course is offered in that semester.

### **10.4 Examination on Demand (EOD)**

EOD will be conducted for the benefit of students who have backlogs from previous semesters on a pre-announced schedule.

## 10.5 Evaluation

- a. The performance evaluation of the student in a course shall be undertaken through various kinds of examinations and assessment of laboratory records, class work, projects, and other instruments.
- b. Paper to be set by external: HOD shall ensure the coverage of syllabus. If needed moderation can be done. Evaluation to be done internally by the faculty other than the Course Instructor. The syllabus of the concerned course shall be sent to the external examiner, who shall prepare the question papers. For practical, it is recommended that the examination shall be conducted by course instructor(s) and one teacher nominated by HOD.
- c. Marks obtained in Theory and Practical in the Internal Examination will be recorded separately and submitted to the Dean in sealed Covers within 10 days of the scheduled date of the examination which will be sent to the Controller of Examination of the University for record at that level.
- d. Overall performance of the student in various examinations including the internal and final semester examination by securing 50% in Theory and Practical separately shall be the criterion of passing or failing in a PAPER & not in the internal examination conducted in each semester. **A student is required to secure an AGGREGATE of 50% Marks in Theory and an AGGREGATE of 50% Marks in Practical to be declared to have passed in a paper. If a student does not achieve this he/she has to reappear for the final examination in theory/practical or both as the case may be, when next conducted, for such course(s).**
- e. Method of Evaluation of Mid Term Examination, Semester Final Theory Examination and Semester Final Practical Examination etc., as per V Dean's Committee recommendations given below in detail.

### 10.5.1 Course with theory and practical examination:

Sl. No.	Credit hours	Mid Term Exam Internal Theory	Practical Exam including class work %	Assignment %	Final Theory Exam %	Total Marks %
1	1+1	30	15	5	50	100
2	2+1	30	15	5	50	100
3	3+1	30	15	5	50	100
4	1+2	30	15	5	50	100

### 10.5.2 Course with only theory:

Sl. No.	Credit hours	Mid Term Exam Internal Theory %	Assignment %	Final Theory Exam %	Total Marks %
1	1+0	40	10	50	100
2	2+0	40	10	50	100
3	3+0	40	10	50	100

### 10.5.3 Course with only practical (100% internal):

Sl. No.	Credit hours	Total Marks %
1	0 + 1	100
2	0 + 2	100
3	0 + 3	100
4	0 + 4	100

a. *Class Work and Record (30 Marks) + Assignment (10 Marks) + Viva Voce (10 Marks) + Examination (50 Marks) = 100 Marks*

b. *50% Marks for Practical Examination:*

Final Practical Examination will be conducted for 50 Marks and 50 Marks for Class Work including Record, Assignment and Viva Voce.

**Ex:** If a student secures 35 out of 50 Marks in Final Practical Examination and 40 out of 50 Marks in Class work, Record and Assignment and Viva Voce.

**Calculation** :  $35+40 = 75.000$  Marks.

### 10.5.4 Student READY (Rural and Entrepreneurship Awareness Development Yojana) programme (ELP+RAWE) 40 (0+40)

Some of the important components of student ready programme are Experiential Learning (EL), i. Rural agricultural Work Experience and in Plant Training (IPT).

A student has to register 40 credits for Student READY Programme in final year. The Student READY programme includes Experiential Learning Programme (ELP) 20 (0+20) and Rural Agricultural Work Experience and Agro-industrial Attachment (RAWE & AIA) 20(0+20). The rules/ guide lines as prescribed in manual as per ICAR- Fifth Deans' committee shall be followed which shall be made available in university website.

### 10.5.5 Evaluation of experiential learning programme

Sl.No.	Parameters	Max. Marks
1.	Project Planning and Writing	10
2.	Presentation	10
3.	Regularity	10
4.	Monthly Assessment	10
5.	Output delivery	10
6.	Technical Skill Development	10
7.	Entrepreneurship Skills	10
8.	Business networking skills	10
9.	Report Writing Skills	10
10.	Final Presentation	10
	Total	100

## **10.6 Duration of Examinations and General Features**

### **10.6.1. Duration of Examinations**

The duration of examination will be as follows: 1 hour for Individual mid-term theory examination; 2 hours for Individual practical examination; 2-3 hours for End semester theory examination and 2 to 3 hours for End semester practical examination: 2 to 3hr.

### **10.6.2. General features**

- a. The schedule of classes shall be notified through a timetable before the beginning of the classes in the semester. Attendance records will be compiled at the time of each midterm examination and the students with poor attendance will be informed through notification. The guardian shall be informed through a letter/email regarding the short of attendance of the students before he/she is debarred from appearing the University examination.
- b. A student shall be admitted to any examination in a subject only if he/she has registered for that subject and paid necessary registration and examination fees at the beginning of the semester.

#### **c. Provision for Summer quarter Examination:**

An additional make-up semester facility, known as summer quarter, is tentatively conducted during May-June. Makeup classes are conducted for all subjects of both even and odd semesters. Students opting for such makeup classes shall have to pay the registration fees as decided by university from time to time only per Semester towards such classes. Attendance defaulter in Summer Quarter will attend classes either during regular semester exams/ Summer Quarter exams next year. Eligibility criterion for attending summer quarter examination adhere to CGU regulation changeable from time to time.

- d. Students, detained from appearing at the end-semester examination due to shortage of attendance shall be considered as per the regulation of the University changeable from time to time.
- e. A student shall be allowed in a semester examination only after he/she is issued an admit card for the relevant examination by the Institute. A student may register with a fee to appear in a supplementary examination/EOD for a paper which he/she has already failed. However, such a facility is available only for the external final examination.
- f. In case of failure in a theory paper, internal marks will be carried forward and the student has to reappear in external theory only.
- g. Answer scripts for subjective examination are stored as per the CGU regulation after the examination by the Examination Section.
- h. Re-evaluation requests are accepted for subjective-type examinations conducted by the Examination Section. An examinee may apply for re-evaluation after paying the fees, within the period given in the notice after the declaration of the ESE result. Answer scripts are re-evaluated by another examiner. After re-evaluation, grades are declared and are displayed for students, in case of no change or otherwise.
- i. In case of failure in internal practical, the candidate is given the chance to improve his/her marks by undertaking additional work/experiments as prescribed by the Department/School.

### 10.7.3 Measures to control academic Malpractices:

- a. Every student during the term of the examination is under the disciplinary jurisdiction of the Controller of Examinations that takes appropriate action in case of indiscipline or misconduct on part of student.
- b. The Controller of Examinations during the actual conduct of examination appoints a junior supervisor, senior supervisor & flying squad and ensures that examinations are conducted as per the laid down norms. It also checks the students trying to take resort to malpractice at the time of examination. The squad also ensures that only the duly authorized candidates have appeared for the concerned examinations.
- c. A Malpractice Committee handles the cases of malpractice reported by the supervisors or flying squad. The Committee handles various types of malpractices resorted to by the students such as possession of copying material, actual copying from the copying material, possession of another student's answer book, mutual copying, etc. A reasonable opportunity including oral hearing is given to the student in his / her defense before the Committee. The Committee then submits its recommendation to the Vice-Chancellor through Controller of Examinations which, in turn, issues final orders with regards to suitable penal action such as annulment of performance of the student in full or in part in the examination, debarring the student from appearing for any examination, imposing fine as an additional punishment, etc.

## 11. Promotion

**11.1 Promotion to second year:** A candidate is automatically promoted to second year irrespective of the number of courses absent/failed in the first year.

**11.2 Promotion to third year:** To get promotion in Third Year (5<sup>th</sup> Semester B.Sc (Ag).), a student must successfully complete/pass in each sessional/Laboratory/seminar/ Project subject and does not have backlogs in more than 3 theory papers of first year by the end of 2<sup>nd</sup> year.

**11.3 Promotion to fourth year:** For promotion to fourth year, a candidate should have passed all the courses of second year.

- i) In case of "FR" grade, the option is given to the student about retaining in-semester assessment marks or re-registration for the entire course, as and when the course is offered.
- ii) The student failing to above, is expected to re-register a semester (FF and FR taken together) for the backlog courses during the next academic year as and when the courses are offered and examinations are conducted. Once the said credits are earned, the student may register for courses of the next year (5<sup>th</sup> Semester B.Sc (Ag). or 7<sup>th</sup> Semester B.Sc (Ag). as applicable) only in the subsequent academic year.

No conditional promotions shall be allowed to any student to register the course(s).

## 12. Grading System

### 12.1 Grade point of a course

It is the value obtained by dividing the percentage of marks secured in a course by 10. The grade point is expressed on a 10 point scale up to 1 decimal.

Ex: Grade of a student who secured 86 =  $86/10 = 8.6$

### 12.2. Credit point of a course

It is the product of credit hours and grade point obtained by a student in a course.

### 12.3. Grade point average (GPA)

It is the quotient of the total credit points of all courses at the end of the semester divided by the total credit hours taken by him/her in that semester. The grading is done on a 10 point scale. The GPA is to be rounded up to one decimal place.

### 12.4. Overall grade point average (OGPA)

It is quotient of cumulative credit points obtained by a student in all the courses taken by him/ her from the beginning of 1<sup>st</sup> semester of the degree course divided by the total credit hours of all the courses which he/she had completed up to the end or a specified semester from the first semester. It will be rounded up to two digits after decimal. The passing minimum for all the courses shall be 50%.

## 13. Classification of successful candidates

The successful candidates after completion of graduation requirements declaration of the division / class in the provisional degree certificate and degree certificate in the 10 point scale upto 3 decimal places shall be classified as under.

OGPA	DIVISION
5.500 – 5.999	PASS
6.000 – 6.999	II DIVISION
7.000 – 7.999	I DIVISION
8.000 and above	I DIVISION WITH DISTINCTION

Minimum Average Grade Point (AGP) of 5.00 for passing a subject and Overall Grade Point Average (OGPA) of 5.50 for obtaining a degree.

Degree	Percentage of Marks Obtained	Conversion into Points
All	100	10 Points
	90 to <100	9 to <10
	80 to <90	8 to <9
	70 to <80	7 to <8
	60 to <70	6 to <7
	50 to <60	5 to <6
	<50 (Fail)	<5
	Eg. 80.76	8.076
	43.60	4.360
	72.50 (but a shortage in attendance)	Fail (1 point)

GPA = Total points scored / Total credits (for 1 semester)

CGPA =  $\sum$  Total points scored / Course credits

OGPA =  $\sum$  Total points scored (after excluding failure points) / Course credits  
% of Marks = OGPA x 100/10



## 14. Declaration of result

- 14.1. The statement of grade/marks along with duly filled attendance registers of all the courses shall be forwarded to the office of Dean (Academic) after the PAC meeting by the Head of the Department. The results will be placed in the academic council and will be declared. In case of discrepancy the Chairperson (academic council) is authorized to take appropriate action.
- 14.2. In order to pass a course, a candidate must secure at least pass grade as defined in grading system (grade points) in each of the final theory and practical examination.
- 14.3 The grade cards issued at the end of the semester to each student will contain the following:
- The course code, name of the course and the credits for each course registered in that semester.
  - The letter grade obtained in each course
  - The total number of credits earned by the student up to the end of that semester in each of the course categories
  - The Cumulative Grade Point Average (CGPA) of all the courses taken from the first semester.

A consolidated Statement of Grades is provided to the student upon completion of the minimum credit requirement at the time of graduation. The consolidated statement of grades shows the performance of the student in all courses registered for during the 8 semesters. It also states the performance of the candidate in other optional courses such as Honors / Minor stream, sit-through courses, audit courses, additionally registered courses, etc. This unique document helps the student showcase the overall performances; the subject studied along with other details.

## 15. Eligibility for award of degree certificate

A candidate will be eligible for the award of B.Sc. (Hons) Agriculture degree if he/she satisfies the following conditions.

A candidate will be eligible for the award of B.Sc. (Hons) Agriculture degree if he/she satisfies the following conditions.

**Minimum Average Grade      Point ( AGP ) of 5.00 for passing a subject and Overall Grade Point Average (OGPA) of 5.50 for obtaining a degree.**

## 16. Conduct and Discipline

- Students shall conduct themselves within and outside the premises of the University in a manner befitting the students of a premier University.
- Students shall show due respect to the teachers of the University / Wardens /other Administrative bodies related to Hostel/NCC/NSS.
- Students are required to develop a friendly environment with fellow students. Ragging in any form inside and outside in campus is banned by law. Acts of ragging will be considered as gross indiscipline and action will be taken as deem fit.
- The following acts of omission and/or commission shall constitute gross violation of the code of conduct and are liable to involve disciplinary measures:
  - Ragging
  - Lack of courtesy and decorum, indecent behaviour anywhere within or outside the campus.
  - Willful damage or stealthy removal of any property/ belongings of the University /Hostels or fellow students.
  - Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.

- Adoption of unfair means in the examinations.
- Mutilation or unauthorized possession of Library books.
- Noisy and unseemly behaviour, disturbing studies of fellow students. Commensurate with the gravity of offence, the punishment may be reprimand, fine/ expulsion from the hostel, debarment from examination, rustication for a specified period or even outright expulsion from the University. The Vice-Chancellor on recommendation of the Disciplinary Committee may take any disciplinary action as deemed necessary.

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**The rules and regulation cited above may be changed from time to time as the discretion of the Vice Chancellor with approval of Academic Council in adherence to UGC/ICAR guidelines.**

**C.V. RAMAN GLOBAL UNIVERSITY, BHUBANESWAR**

**APPENDIX -A**

**Glossary of Terms**

<i>Academic Flexibility</i>	Choice offered in the curriculum offering
<i>Admission Process</i>	Process of admitting students by a transparent well established and administered mechanism complying with all Government norms
<i>Academic Calendar</i>	The schedule of the Institute for the Academic Year giving details of all academic and other events
<i>Curriculum Design and Development</i>	Process of designing and developing appropriate curricula through a need assessment process and consultation with expert groups based on the feedback from the stakeholders, resulting in the development of relevant courses to meet the professional and personnel needs of the students
<i>Elective Options</i>	A choice available to students to select from among a large number of courses
<i>Internal Assessment</i>	Frequent or ongoing evaluation during courses, programs and learning experiences that gives an early indication of what students are learning as well as their strengths and weaknesses. It is used as a diagnostic tool for students and faculty to make real time improvements in instructional methods, materials, activities, techniques and approaches
<i>Horizontal Mobility</i>	The option for movement of students within and across the disciplines
<i>Learning</i>	Acquisition of new knowledge or skills through evaluation, study, experience and innovation
<i>Mission</i>	It refers to the overall function of the organization. Mission answers the question "What is the Institute attempting to accomplish?" Mission defines students, stakeholders, distinctive or core competencies
<i>Teaching – Learning</i>	Learner centered education through appropriate methodologies to facilitate effective teaching and learning
<i>Vision</i>	It refers to the desired future state of the Institution. It describes what the Institute intends to be and how it wishes to be perceived in the future.

**References:-**

- 1) Fifth Deans' Committee report. 2016. Agricultural Education Division, Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-II, Pusa, New Delhi- 110 012.
- 2) NAAC Manual for Self Study – Autonomous Colleges