



Date: 31.01.2018

**Proceedings of the 1<sup>st</sup> Quarterly meeting of 2017-18 of INTERNAL QUALITY ASSURANCE CELL (IQAC)  
held on 28.12.2017 in the Board room of Administrative Building.**

The meeting of the IQAC was held at 03.00 P. M. (**Thursday**) on 28.12.2017 in the Board room of administrative building, which was chaired by **Prof. Bhabes Bhattacharya**, Principal -CVRCE & Chairperson of the cell.

**The following members were present in the meeting:**

Sl. No	NAME	DESIGNATION
1	<b>Prof. Bhabes Bhattacharya</b> , Principal CVRCE	Chairperson
2	Dr. Brojo Kishore Mishra, Associate Prof. IT	Co-ordinator
3	Mr. Amrit Anand Mohapatra, Asst. Prof. Electrical	Member
4	Mr. Asutosh Patnaik, Asst. Prof. AE&I	Member
5	Dr. S. K. Kar, <b>Head Quality &amp; Consultancy, CTTC, Bhubaneswar</b>	Member
6	Mr. Sthitapragyan Satapathy, <b>Alumni Representative</b>	Member
7	Mr. Amandeep Singh, 3 <sup>rd</sup> Yr Mechanical, <b>Student Representative</b>	Member
8	Er. Srikanta Satpathy, BRUHAT Engg. & Services, <b>Industrialist</b>	Member
9	Mrs. Tanushree Pradhan, Secretary to Chairman	Member
10	Mr. Jaswant Samal, Asst. Registrar	Convenor

**Mr. Sibasis Maity**, Managing Director CTTC, Bhubaneswar, BOG member CVRCE & **Management representative IQAC** could not attend the meeting.

At the outset **Dr. Brojo Kishore Mishra**, , Coordinator (IQAC) welcomed **Prof. Bhabes Bhattacharya**, Principal of CVRCE and Chairmen (IQAC), and Hon'ble members of the Internal Quality Assurance Cell (IQAC) to the 1<sup>st</sup> Quarterly meeting of the IQAC for the year 2017-18. **Prof. Bhabes Bhattacharya**, Principal of CVRCE and Chairmen (IQAC), has welcomed the members of IQAC and encouraged members to support strengthens the IQAC.

Thereafter, the agenda items were taken up for discussions with the permission of the Chair.

## **Following points were discussed and decisions were taken:**

### **Item No.1: Introduction of IQAC members by Chairman.**

Coordinator (IQAC) welcomed Chairmen (IQAC), and Hon'ble new members of the Internal Quality Assurance Cell (IQAC) to the 1<sup>st</sup> Quarterly meeting of the IQAC for the year 2017-18. Chairmen (IQAC), introduced all the new members of IQAC and encouraged members to support and strengthen the IQAC.

### **Item No.2: Status review of AQAR 2016-17 and its silent feature.**

The Chairman and Coordinator of the IQAC explained the silent feature of AQAR to the members.

Coordinator said, before submitting AQAR to NAAC, it should be approved by Governing Bodies. BOG meeting is going to be conducted during January 2018 where AQAR 2016-17 can be placed.

It was decided to give a copy of AQAR 2016-17 to all new members, for their information and concern.

### **Item No. 3: Documentation required for IQAC 2017-18.**

It was emphasised by the Chairman IQAC that besides monitoring, the various quality compliance related issues IQAC should be the central repository for all the institutional data in updated form.

This will help IQAC analyse the Institutional Performance Parameters (IPP) in a comprehensive manner. Additionally, it will help to meet the requirement of NBA, NAAC etc.

For the above it was resolved to prepare standardised formats under various categories/sub-category of information to cover all the fields of data required by NBA, NAAC, NIRF etc. The frequency of updation may be specified in each format. The formats along with updated information may be placed in the next meeting of IQAC.

### **Item No. 4: Events Organized in the Institute during July 2017 to December 2017.**

- Van Mahotsav Day celebrated in our campus on 7<sup>th</sup> July, 2017.
- HoDs, Deans and other In-charges of Cells/Departments Meeting was held on 15<sup>th</sup> July, 2017.
- **Dr. Amit Vishwasrao Salunkhe**, Regional Officer & Assistant Director, Kolkata visited our Centre of Excellence on 27<sup>th</sup> July, 2017
- UKIERI (phase-3) workshop II programme, a workshop on Leadership Program was held between 31<sup>st</sup> July, 2017 to 2<sup>nd</sup> Aug, 2017 in CVRCE campus. **Dr. Anil Sahasrabudhe**, Chairman, AICTE, **Dr. R.S. Rathore**, Director, Skill Development Cell, AICTE, **Debanjan Chakrabarti**, British Council India, **Lowell Williams**- Principal, Dudley College, **Neil Thomas** - Vice Principal, Curriculum & Standards Matt laws, **David Malone**, **Karl Veltman** also attended the workshop.
- **Dr. Stylianos Mavromoustakos**, Executive Director, Inter College & Cyprus Maritime Academy signed a MoU with CVRCE for Student Exchange programme during his visit i.e. 7<sup>th</sup> Aug, 2017 to 10<sup>th</sup> Aug, 2017 to the campus.
- First Anti Ragging Committee Meeting held on 8<sup>th</sup> Aug, 2017. All the members of the Committee attended the meeting.

- Dr. Stylianos Mavromoustakos, Executive Director, Inter College & Cyprus Maritime Academy, Mr. Ujjawal B. Choudhary, Chairman, IMF attended the Passing out Parade of Last year students of Marine Department on 9<sup>th</sup> Aug, 2017.
- Experts from Prajapita Brahmakumaris Iswariya Vishwa Vidyalyaya deliver a talk to the students of CVRCE on 9<sup>th</sup> Aug, 2017.
- First year Orientation held between 10<sup>th</sup> Aug to 16<sup>th</sup> Aug, 2017
- 71st Independence Day celebrated in our campus on 15<sup>th</sup> Aug, 2017. Students & Staff of CVRCE attended the event.
- Experts Team of NBA visited our campus for Evaluation of AEI, Chemical Engg, Civil Engg, and IT Department for NBA accreditation between 18<sup>th</sup> Aug, 2017 to 20<sup>th</sup> Aug, 2017.
- AICTE Expert Committee visited the CVRCE Campus for inspection for the physically evaluate the criteria with respect to Swacchtha Awards on 24<sup>th</sup> Aug, 2017.
- International Cell of CVRCE organised a workshop on "Study in Europe" on 26<sup>th</sup> Aug, 2017.
- "Swachh Pakhwada" Programme organized in our Institute Campus during the period from 1st to 15th September 2017. NSS unit of CVRCE conducting different activities as a part of "Swachh Pakhwada"
- Students of SAI International School visited our Centre of Excellence on 8<sup>th</sup> Sept, 2017.
- Interaction Session with **Dr. P. R. Swarup**, Director General, Construction Industry Development Council (CIDC), New Delhi with Students and Faculty of CVRCE on 12<sup>th</sup> Sept, 2017.
- Principal of CVRCE has an interaction with faculty members about the NBA Tier -I Criteria on 16<sup>th</sup> Sept, 2017.
- Children of Prativa Ashram orphanage to visit our campus and participate in various activities which is organised by Society of Mechanical Engineering of Mechanical Engineering department on 16<sup>th</sup> Sept 2017.
- Faculty members of IIT Ropar visited our Campus on 19<sup>th</sup> Sept 2017.
- NSS Cell organize a talk with association with Bhubaneswar Smart City Ltd., Odisha on " A Safe Campus, A Safe City" by the experts from IIT Bhubaneswar Ms. Manisha Mishra, Dr. R. N. Behera, Sr. Technical Director, NIC Bhubaneswar & Ms. Sarojini Brahma, Gender Specialist, BSCL on 19<sup>th</sup> Sept, 2017.
- **Mr. Niraj Marathe**, CEO & Co-founder, COOLCROP, Vadodara, sign MoU with CVRCE for Research & Development Cooperation.
- AICTE in association with CVRCE organised a Conference on "Roadmap on move towards Autonomous Higher Education Institutions" on 5<sup>th</sup> Oct, 2017. **Dr. M.P. Poonia**, Vice Chairman-AICTE, **Dr. Manpreet Manna**, Director-AICTE, **Prof. Sukhdev Roy**, Professor - Dayalbagh Educational Institute, **Dr. Bharatkumar Bhagatraj Ahuja**, Director-College of Engineering, Pune , **Dr. Mallikharjun**, Principal - BMS College of Engineering, Bangalore are also present in the event.
- Mr Vishal Kapur, National President, iShrae Sign MoU with CVRCE for HVAC Centre of Excellence on 12<sup>th</sup> Oct, 2017.
- **Mr. Madhav Prasad Baral**,Principal, NIST, Lainchour, Kathmandu, Nepal visited our Institute on 16<sup>th</sup> Oct, 2017.
- 4th Quarterly meeting of 2016-17 of IQAC held on 20.10.17. All the members are present in the meeting.
- Civil Engineering department of CVRCE organised a Seminar on "Water Resources and Environmental Management" in Bosch Auditorium on 20<sup>th</sup> Oct, 2017. **Dr. Kirti Avishek**, Lead Auditor ISO14000, BIT-Mesra, **Dr.(Mrs.) Sanat Nalini Sahoo**, NIT Rourkela, **Er. Sanjay Kumar Pattnaik**, AGM(Enviroment), NALCO-Damanjodi, **Dr. Bhakta Kabi Das**, Supt. Engg.. Dept. of Public Health Engineering, Govt. of Odisha are the guest speakers in the seminar.

- Pledge taking ceremony was held on the occasion of 'Rashtriya Ekta Diwas' held on 31st Oct, 2017.
- Meeting of HODs, Deans and other In-charges of Cells/ Department of CVRCE was held on 4th Nov. 2017 at 2.30 pm in the Board Room of the Administrative Building.
- CVRGI celebrated 20th Foundation Day on 07th Nov. 2017. **Mr. Anshu Gupta**, Founder-Goonj, Ramon Magsaysay Awardee, **Prof. Harivansh Chaturvedi**, Director-BIMTECH, **Prof. G R C Reddy**, Former Director, NIT-Calicut & NIT-Goa are present on the occasion.
- Post NBA review meeting on the criteria wise NBA Report in Principal Office on 7<sup>th</sup> Nov, 2017. HoD of AEI, Chemical, IT & Civil Deptt. Along with **Prof. Debdas Mishra**, Vice-Principal, **Er. Damodar Mohapatra**, Registrar, **Mr. P.K Sahoo**, Dean-Academics, **Dr. Indira Routray**, Dean-First Year, **Dr. Brojo Kishore Mishra**, NBA Coordinator, **Dr. A.C. Panda**, Controller of Examination, **Dr. Prasanna Ku. Barik**, Librarian are also present in the meeting.
- Medical Board Meeting held on 10<sup>th</sup> Nov, 2017.
- Entrepreneurship Development Cell (EDC) of CVRCE in association with Ixora Tech Consulting Service Pvt. Ltd organised a one day workshop on "Roadmap to becoming an Entrepreneur". **Mr. Ranen Das**, Director, Ixora Tech Consulting Services Pvt. Ltd is our guest speaker on the occasion.
- Physics Department of CVRCE organised One day Optical Society of India (OSI) is a registered body is organizing foundation seminar in Photonics with association with Department of Physics, CVRCE. **Dr. Ritwick Das**, Reader, NISER-Bhubaneswar, **Dr. Rajan Jha**, Professor, IIT-Bhubaneswar, **Dr. S. Iqbal Hosain**, Retd. Consultant-cum-Joint Director, Higher Education Department (Govt. of Odisha), Coordinator, OSI Foundation Seminar, Odisha are guest speaker on the occasion on 11<sup>th</sup> Nov, 2017.
- Blood Donation Camp organised by Red Ribbon Club in association with NSS Club of CVRCE in collaboration with HDFC Bank, Nayapalli Branch-Bhubaneswar on 14<sup>th</sup> Nov, 2017.
- Principal sir of CVRCE has interacted with first year students about various scholarship scheme available to the students under different category on 17<sup>th</sup> Nov, 2017.
- Chemistry Department of CVRCE organised Faculty Development Programme (FDP) on Advances in Materials Science & Engineering (AMSE 2017) between 17<sup>th</sup> Nov. to 23 Nov, 2017. **Prof (Dr.) Saroj Kumar Nayak**, School of Basic Sciences, I.I.T.-Bhubaneswar **Dr. B. K. Satapathy**, Professor in Chemistry, CVRCE (Ex- Executive Director (BD)), NALCO **Dr. R. K. Sahu**, Scientist, CSIR-NML, Jamshedpur **Dr. Prosenjit Das**, Scientist, Center for Advanced Materials Processing, CSIR-CMERI, Durgapur  
**Prof. P. Dash**, Faculty, NIT-Rourkela  
**Prof. Dulal Senapati**, Faculty, Saha Institute of Nuclear Physics, Kolkata  
**Smt B Patra**, DGM(R&D), NALCO are guest speakers in the Faculty Development Programme.
- Library Committee Meeting held at Board room on 24<sup>th</sup> Nov, 2017. Members of Library Committee attended the meeting.
- Delegates from Schneider Electric visited our campus on 28<sup>th</sup> Nov, 2017.
- **Sri. P. Kaulgud**, AVP Education Services & Initiatives, TATA Technologies on 29<sup>th</sup> Nov, 2017.
- Information Technology Department of CVRCE organised Faculty Development Programme (FDP) on "Machine Learning: A Practitioner's Approach" between 4<sup>th</sup> to 9<sup>th</sup> Dec, 2017. **Prof. Ganapati Panda**, Former Deputy Director, IIT Bhubaneswar, **Prof. Sharat Chandran**, IIT Bombay, **Prof. B. B. Mishra**, Dean Research, SIT-Bhubaneswar, **Sasmita Panigrahi**, Data Scientist, Genpact-Bengaluru, **Mr. Jitendra K. Rout**, CSE, KIIT University are guest speakers in the Faculty Development Programme.
- Chemical Engineering Department of CVRCE organised Faculty Development Programme (FDP) on "Energy System Integration: Role of Chemical Engineering" between 4<sup>th</sup> to 9<sup>th</sup> Dec, 2017. **Dr. D. K. Behera**, Sr. Scientist, OPCB-Bhubaneswar, **Dr. B.N. Das**, Ex-GM, Rourkela Steel

Plant, **Dr. Rajat Chakraborty**, Asst. Prof., Jadavpur University, **Prof. Suddhasatwa Basu**, Asso. Dean (R&D), IIT-Delhi, **Mrs. Binuta Patra**, DGM(R&D), NALCO-Bhubaneswar, **Mr. P.R. Mohanty**, Former Chairman & Technical Advisor to Secretary, Heavy Water Board, **Dr. K. C. Khattoi**, MD, Minmet Consultancy Ltd., Odisha

- IQAC organized an ICT Based Short Term Course on "Curriculum Development" in collaboration with NITTR-Chandigarh between 4<sup>th</sup> – 8<sup>th</sup> of Dec, 2017.
- Electrical Engineering Department of CVRCE organised Faculty Development Programme (FDP) on "Emerging Trends and Developments in Power Electronics Application to Power Systems". **Prof. P. K. Hota**, VSSUT, Burla, **Prof. T. Ghose**, BIT-Mesra, **Prof. S.R. Samantray**, IIT-BBSR, **Prof. A. K. Tripathy**, SIT-BBSR, **Prof. S. Mishra**, IIT-Delhi, **Prof. S. Panda**, VSSUT-Burla, **Mr. P.K. Pattanaik**, AGM, OPTCL, **Prof. D. Chatterjee**, Jadavpur University, **Prof. S. Goswami**, Jadavpur University, **Prof. A. K. Panda**, NIT-Rourkela are guest speakers in the Faculty Development Programme.
- Chairman, CVRGI had an interaction session with newly joined faculty members on 16<sup>th</sup> Dec, 2017.
- Physics Department of CVRCE organised Faculty Development Programme (FDP) on "Plasma Processing of Materials: Opportunities and Challenges" between 18<sup>th</sup> to 23<sup>rd</sup> Dec, 2017. **Prof. A K Das** (Chief Guest): Former Vice Chancellor and Head, LASER and Plasma Technology Division, BARC, **Dr. S K Mahapatra**: Associate Professor Centre for Physical Science, School of Basic and Applied Sciences, Central University of Punjab, **Dr I Banerjee**: Associate Professor, School of Nano Sciences, Central University of Gujarat, **Dr. S. Das**: Professor, Dean School of Basic Sciences, Ravenshaw University, **Dr.R.Paikaray**: Professor & Head, Department of Physics, Ravenshaw University, **Dr B B Nayak**: Retd. Scientist, IMMT, BBSR & Professor, Department of AEI, C V Raman College of Engineering, **Dr.B.S.Acharya**: Retd Scientist, IMMT, **Dr A B Panda**: Asst. Prof., & **Dr S K Mohanta**: Asso. Prof., Department of Physics C V Raman College of Engineering is guest speakers in the Faculty Development Programme.
- IEEE International Conference on Advanced Networks and Telecommunications Systems (ANTS) 2017 held in CVRCE Campus between 17<sup>th</sup> to 20<sup>th</sup> Dec, 2017. **Prof. Vipin Tyagi**, C-DOT, India, **Prof. Sudip Mishra**, General Co-Chair, ANTS 2017, **Prof. Seshadri Mohan**, General Co-Chair, ANTS 2017, **Prof. Sudhir Dixit**, Steering Committee, ANTS 2017, **Prof. Prasant Mohapatra**, UC Davis, **Prof. Venkata N. Padmanabhan**, Microsoft Research India are present on the occasion.
- 2nd International Conference on Man and Machine Interfacing (MAMI) 2017 held in CVRCE Campus between 21<sup>st</sup> to 23<sup>rd</sup> Dec, 2017. **Prof. D. P. Agarwal**, Ex-Chairman, UPSC, **Prof. Anuj Dawar**, Professor, University of Cambridge, Fellow of Robinson College, **Prof. Tapan Kumar Gandhi**, IIT-Delhi, **Prof. Kunal Pal**, NIT-Rourkela, **Mr. Pradeep Thangappan**, Enability Foundation, Chennai on Accessibility-Inclusion, **Prof. Sudipta Mukhopadhyay**, IIT Kharagpur, **Prof. Saraju Mohanty**, University of North Texas are present on the occasion.

#### Item No. 5 : Feedback of the stakeholders:

Er. Satpathy, Industrialist member, advised to change some questionnaires in the existing feedback form, but after long discussion it was agreed to keep unchanged.

Dr. Kar, has suggested to find the Student Satisfaction Index to justify the academic compliance, objectives and bench marking in Academics and administrative procedure used to reflect in the AQAR.

It was decided that IQAC has to find out 2 parameters on Academics and Administrative issues:

- **Academic**: it was suggested to identify the result analysis, quality faculties.

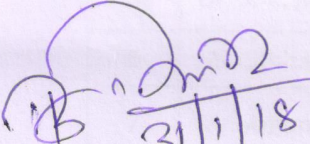
- **Administrative:** it was suggested to identify the formulation of the leave rules, record documentation.

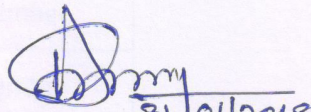
**Item No. 5: Future plan for 2017-18**

- ☞ BOG Meeting
- ☞ Academic Review
- ☞ Invited Talk by Experts from Industries, Researchers etc. for the enhancement of the students and faculty members
- ☞ FDP, Workshop, ICT Based short term courses, national and International Conferences etc. organize
- ☞ Conduct AICTE & MHRD Programme
- ☞ Blood Donation Champ
- ☞ Selection of Teaching and Non-teaching staff
- ☞ Smart India Hackathon 2018
- ☞ **The Remaining Quarterly meeting of IQAC 2017-18.**

Members present in the meeting, expressed their satisfaction on the outcome of this Quarterly Meeting.

The meeting ended with vote of thanks to the chair.

  
31/1/18  
**Coordinator of IQAC**

  
31/01/2018  
**Chairman of IQAC**