



Date: 12.02.2018

**Proceedings of the 2nd Quarterly meeting of 2017-18 of INTERNAL QUALITY ASSURANCE CELL (IQAC)
held on 10.02.2018 in the Board room of Administrative Building.**

The meeting of the IQAC was held at 03.00 P. M. (**Saturday**) on 10.02.2018 in the Board room of administrative building, which was chaired by **Prof. Bhabes Bhattacharya**, Principal-CVRCE & Chairperson of the cell.

The following members were present in the meeting:

Sl. No	NAME	DESIGNATION
1	Prof. Bhabes Bhattacharya , Principal CVRCE	Chairperson
2	Dr. Brojo Kishore Mishra, Associate Prof. IT	Co-ordinator
3	Mr. Amrit Anand Mohapatra, Asst. Prof. Electrical	Member
4	Mr. Asutosh Patnaik, Asst. Prof. AE&I	Member
5	Dr. S. K. Kar, Head Quality & Consultancy, CTTC, Bhubaneswar	Member
6	Mr. Amandeep Singh, 3 rd Yr Mechanical, Student Representative	Member
7	Mrs. Tanushree Pradhan, Secretary to Chairman	Member
8	Mr. Jaswant Samal, Asst. Registrar	Convenor

Mr. Sibasis Maity, Managing Director CTTC, Bhubaneswar, BOG member CVRCE, **Mr. Sthitapragyan Satapathy**, **Alumni Representative** and **Er. Srikanta Satpathy**, BRUHAT Engg. & Services, **Industrialist** could not attend the meeting.

At the outset **Dr. Brojo Kishore Mishra**, , Coordinator (IQAC) welcomed all the members of the IQAC. Thereafter, the agenda items were taken up for discussions with the permission of the Chairperson.

Following points were discussed and decisions were taken:

Item No.1: To confirm previous minutes of meeting held dated 28th December-2017.

- After review of AQAR 2016-17 by the IQAC members it was suggested to put the same to BOG.
- AQAR 2016-17 was submitted to BOG which was reviewed by the BOG member and also recommended for submission the same to NAAC.
- New Departmental IQAC representatives were included for better and easy way to collect data from the different department.

Item No.2: Presentation and discussion of event held in the institute during 1st January 2018 to 8th February 2018.

Sl.No.	Organising Department	Event Type	Date/Period of event	Details of Event	Details of External speakers like Name, design, college/university/industry etc
1	CVRCE	Visit	03.01.18	Members of Indian Plumbing Skills Council visited in our Campus and had an Meeting with members of CVRCE	Mr. Vinay Gupta Vice-Chairman-IPSC, Mr Sandip K Roychoudhury, Governing Council Member-IPSC, Maj Gen T K Chadha, COO-IPSC, Mr. Varun Tandon, VP-IPSC, Mr Jyotirmoy Debnath, Manager East Region -IPSC
2	CVRCE	Visit	03.01.18	Manjulata Behera, CLS, Welfare Commissioner, Ministry of Labour & Employment, Govt. Of India visited CVRCE	Manjulata Behera, CLS, Welfare Commissioner, Ministry of Labour & Employment, Govt. Of India
3	CVRCE	MoU Signing	10.01.18	Dr. S. S. Patnaik, Director, NITTTR, Chandigarh sign MoU with C.V. Raman College of Engineering for establishing training hub for Technical, Govt. and Corporate Staffs	Dr. S. S. Patnaik, Director, NITTTR, Chandigarh
4	CVRCE	Meeting	10.01.18	Board of Governing Body Meeting	
5	Marine	ICT	15 - 19.01.18	Marine Department organized an ICT Based Short Term Course on "Leadership and Management Development" in collaboration with NITTTR- Chandigarh	
6	CVRCE	Interaction Session	18.01.18	Sri Ranvijay Bihari, Dy. Director, Quality Council of India, New Delhi visited our campus and had an interaction session with Students and Faculty members	Sri Ranvijay Bihari, Dy. Director, Quality Council of India, New Delhi
7	CVRCE	Sports Meet	19-20.01.18	Annual Athletic Meet	
8	CVRCE	Meeting	20.01.18	Academic Council Meeting	

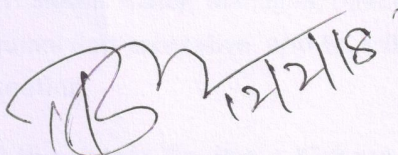
9	CVRCE	Cultural	26.01.18	Republic Day Celebrated in our campus	
10	ETC	Workshop	28.01.18	The Robo Club of CVTRONICS Society, Dept. of ETC organized manual robotics workshop for B.Tech 1st year students	Faculty members and Students of Electronics & Telecommunication Department
11	CVRCE	Cultural	2-3.02.18	Hon'ble Minister, Smt. Usha Devi , Govt. of Odisha inagurated our Annual Techno Fest, Vidyaantrik 2K18	Hon'ble Minister, Smt. Usha Devi , Govt. of Odisha

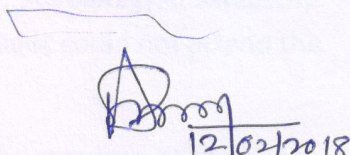
Item No. 3: Future plan for 2017-18

- ☞ Invited Talk by Experts from Industries, Researchers etc. for the enhancement of the students and faculty members
- ☞ FDP, Workshop, ICT Based short term courses, national and International Conferences etc. organize
- ☞ Conduct AICTE & MHRD Programme
- ☞ Selection of Teaching and Non-teaching staff
- ☞ Smart India Hackathon 2018 – Software
- ☞ The **Remaining Quarterly meeting** of IQAC 2017-18.

Members present in the meeting, expressed their satisfaction on the outcome of this Quarterly Meeting.

The meeting ended with vote of thanks to the chair.


Coordinator of IQAC


Chairman of IQAC