



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09.07.2020

Proceeding of 3rd Quarterly Meeting of 2019-20 of Internal Quality Assurance Cell (IQAC) held on 24.06.2020 through Online Mode.

The 3rd quarterly meeting of IQAC was held at 11.30 A.M. (Wednesday) on 24.06.2020 through Online Mode, which was chaired by Prof. Bhabes Bhattacharya, Chairman, IQAC (Vice Chancellor), CGU, Odisha.

The following members were present in the meeting »

Sl. No.	NAME	DESIGNATION
1	Prof. Bhabes Bhattacharya, Vice Chancellor, CGU, Odisha	Chairman, IQAC
2	Mr. Sibasis Maity	Member
3	Dr. Sashikanta Kar	Member
4	Mrs. Soumya Mishra, Asst. Prof., ETC Dept.	IQAC Institutional Coordinator
5	Dr. J. K. Pati, Dean Academics, CGU, Odisha	Member
6	Mr. Asutosh Pattnaik, Asst. Prof, AEI Dept.	IQAC Departmental Co-ordinator
7	Mr. Shekhar Mishra, Asst. Prof., MBA Dept.	IQAC Departmental Co-ordinator
8	Ms, Bithika Ghosh, Asst. Prof., Civil Engg. Dept.	IQAC Departmental Co-ordinator
9	Dr. Rahul Barman, Asst. Prof., Physics Dept.	IQAC Departmental Co-ordinator
10	Ms. Priyanka Sen, Asst. Prof., Electrical Engg. Dept.	IQAC Departmental Co-ordinator
11	Mr. Surendra Kumar Nanda, Asst. Prof, CSE Dept.	IQAC Departmental Co-ordinator
12	Dr. Bikash Ranjan Moharana, Asst. Prof., Mech Engg. Dept.	IQAC Departmental Co-ordinator
13	Mr. Jagannath Dayal Pradhan, Asst. Prof., ETC Dept	IQAC Departmental Co-ordinator
14	Dr. Jayashree Mohanty, Asso. Prof., Chemistry Dept.	IQAC Departmental Co-ordinator
15	Dr. Debarpita Ghosal, Asst. Prof., Chemical Dept.	IQAC Departmental Co-ordinator
16	Dr. Debasis Ghosh, Asst. Prof., Math Dept.	IQAC Departmental Co-ordinator
17	Ms. Jyoshnamayee Moharana, Asst Prof., HSS Dept.	IQAC Departmental Co-ordinator
18	Mrs. Rojalina Priyadarshini, Asst Prof., CS & IT Dept.	Co-coordinator/ Convenor

Mr. Gyana Ranjan Mohanty, Managing Director, Corrosion Protection Pvt. Ltd., Mr. Amit Mishra, Alumni Representative, Ms. Yavnika Sharma, Student Representative could not attend the meeting.

At the outset Chairman, IQAC welcomed Dr. Sashikanta Kar (External Member), Mr. Sibashis Maity (Advisor) along with other members of the Internal Quality Assurance Cell (IQAC) to the Third Quarterly Meeting of the IQAC for the year 2019-20.

Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Following points were discussed and decisions were taken »

Item No. 1: Confirmation of proceeding of 2nd Quarterly meeting of IQAC for the year 2019-20.

A review of 2nd Quarterly Meeting of IQAC proceeding was made by all members and a final confirmation was ensured fulfilling the actionable items mentioned in the Minutes of the Meeting (MoM). Due to unavoidable circumstances, Item No – 5 (Budget Allocation, Estimation) involving the academic authorities and head of the accounts department is yet to be finalized.

Item No. 2: Discussion on the Action Taken Report.

The Action Taken Report based on the resolution of earlier meeting was discussed serially. Appreciable organization and participation in FDPs, Webinar, Invited talks, Co-curricular activities and subsequent participation by the faculties and students were highlighted. Separate / Subsections involving color coding indicating webinars involving Industry speakers, Internal speakers and Invited professors (External Speakers) may be incorporated for providing better clarity in future.

It was further advised to actively organize collaborated programmes Industry to encourage innovation and entrepreneurship among the students CTTC (Central Tool Room & Training Centre) would extend necessary help for the above. Details on ongoing Innovation and Startup activities have to be collected from all Centres of Excellence/TBI/Skill Development Centres.

The frequency of data collection as per the confirmed data template based on priority was decided to be a minimum one month to maximum one year.

Student Satisfaction Survey and Facility Feedback Form have been designed and will be collected from suitable respondents as per NAAC/NBA guidelines. Chairman suggested that such feedback processes involving student may be carried out by combining a few other requirements, so as to avoid reluctance of the students while participating for multiple times.

Item No. 3: Finalization of Departmental Academic & Administrative Audit Report

The previously received academic audit sample formats from few departments were discussed and acknowledged. Such formats were not available for some of the departments. Formats prepared by departments were found to be limited, not meeting the adequacy of a standard Academic Audit. Finally Chairman IQAC shared an Academic Audit sample format developed at his end in detail and requested suggestion for required modifications. The suggestions received from the committee will be incorporated prior to finalizing the Audit Report Format.

Based on the departmental Audit report, Institutional Academic & Administrative Audit Report format will soon be prepared.

Item No.: 4: Presentation of Workshops/Webinars/Seminars/FDP/Training after the last meeting of IQAC.

Details on the following activities were presented during the meeting »

Sl. No.	Event Name	Conducting Dept.	Date	No. of Students Participated	No. of Faculty Participated
1	Invited Talk by Mr. Vivek Gupta (OCL) "How to enhance the skills and abilities during campus placements "	MECHANICAL	15.02.2020	85	3
2	Invited Talk by Dr. B. S Acharya "Introduction to metamaterials"	PHYSICS	26.02.2020	62	6
3	AICTE sponsored Two Week FDP on Soft Computing and Data Science (SCDS 2020)	CSE & CSIT	26-07.02.2020	82	44
4	Invited Talk by Mr. Subhasis Das Mohapatra Webinar on "Android Application Development"	CSE	09.05.2020	30	45
5	Invited Talk by Mr. Rahul Achary "Digital Transformation Technologies"	CSE & CSIT	28.05.2020	40	50
6	Impact of COVID on technical education in India	ETC	20.04.2020		152
7	Opportunities and challenges for HTEs post COVID-19	IQAC	12.05.2020		138
8	Invited Talk by Mr. Richard Cole "New AGE Automatic Industry "	EE & ME (TTL)	21.05.2020	32	0

Sl. No.	Event Name	Date and Duration		No. of Students Participated	No. of Faculty Participated
		From	To		
1	5th International Congress (IC 2020) by IIW, India at CIDCO Exhibition Center, Navi Mumbai	06.02.2020	08.02.2020		31
2	IoT SHOW	13.02.2020	15.02.2020		29
3	ICREISG-2020 (Organizing committee)	14.02.2020	15.02.2020		21
4	Training on Architecting on AWS, Bengaluru	26.02.2020	28.02.2020		35
5	Soft Computing and Data Science	26.02.2020	07.03.2020		46
6	Digital Transformation Technologies	28.02.2020			18
7	Workshop on "Material Development and Numerical Methods"	02.03.2020	06.03.2020		36
8	DIGITAL PEDAGOGY FOR SYNCHRONOUS AND ASYNCHRONOUS LEARNING IN HIGHER EDUCATION	06.04.2020	06.04.2020		21
9	Webinar on Higher Education in the new reality: Learning to be an online teacher by FICCI	09.04.2020	10.04.2020		22
10	Webinar on "Using technology to deliver lessons in a crisis"	09.04.2020	09.04.2020		19
11	Webinar on Machine Learning - Overview	13.04.2020	13.04.2020		17
12	Higher Education and online Initiatives by AICTE with specific reference to NITTT and other online platforms	13.04.2020			14

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13	AICTE Recognized Faculty Development Programme on "Neural Network and CNN"	14.04.2020	18.04.2020		38
14	Online Course on Examination Reforms by AICTE	15.04.2020	18.04.2020		41
15	Economic Slowdown: Implications on MBA Admissions.	20.04.2020	20.04.2020		22
16	Impact of Corona Virus on Technical Education in India	20.04.2020			12
17	Efficient and Innovative Labs in the 21st Century by Wiley (as attendee)	21.04.2020			18
18	one day Webinar talk on" Intellectual Property and Technological Innovation in COVID-19 and Role of University R&D Spill Over Societal Benefits" organised by National Research Development Corporation Govt. of India & GIET University	26.04.2020			17
19	webinar on IPR & PATENT by Dr. Rajesh Kulkarni organised by BALAJI INSTITUTE OF TECHNOLOGY & SCIENCE	28.04.2020			16
20	Webinar on COVID-19 impact and recovery of Indian Water and Waste Water Industry (as attendee)	28.04.2020			22
21	Webinar on "The art of writing research paper"	29.04.2020			21
22	Webinar on Near Duplicate Image Retrieval Using Computer Vision Techniques organised by BALAJI INSTITUTE OF TECHNOLOGY & SCIENCE	29.04.2020			22
23	Webinar on Global Pandemic_ challenges and opportunity for EdTechby FICCI	30.04.2020			21
24	Webinar on NATURAL LANGUAGE PROCESSING and TEXT MINING organised by BALAJI INSTITUTE OF TECHNOLOGY & SCIENCE	30.04.2020			25
25	Webinar on "Protecting students from cyberattacks and data intrusion"	30.04.2020	30.04.2020		26
26	Skills Enhancement and Re-skilling during lockdown	02.05.2020			22
27	Fighting corona-Leveraging Scientific Research and Innovation (attendee)	03.05.2020			21
28	Webinar on Challenges in integrating nano sensors to IOT Platform	04.05.2020	04.05.2020		28
29	45th IEEE International Conference on Acoustics, Speech and Signal Processing	04.05.2020	08.05.2020		38
30	Inpods Ed-Tech Webinar on Identifying weaker students and remedial actions	04.05.2020	04.05.2020		23
31	AICTE Training And Learning (ATAL) Academy Online FDP on "Artificial Intelligence"	04.05.2020	08.05.2020		36
32	Weaker students and remedial actions	04.5.2020	04.5.2020		21

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33	JCR-South Asia Training and Certification Program 2020 organized by Clarivate Analytics - A Web of Science Group (On line)	05.05.2020	07.05.2020		28
34	Webinar on 'Hang Out with successful start Ups"	05.05.2020			12
35	Webinar on Research Challenges in Data Mining	06.05.2020	06.05.2020		
36	FIVE DAY INTERNATIONAL WORKSHOP ON GENERATION AND LOAD BALANCE FOR RENEWABLE ENERGY INTEGRATION INTO GRID	06.05.2020	10.05.2020		41
37	One credit course on Coronavirus 2019(COVID-19) offered by AACCC Learning Lab for Laboratory Medicine on NEJM Knowledge+, USA (Online mode)	09.05.2020			14
38	Webinar on Digital Learning-Adopted By chance, Let's adopt by choice	09.05.2020, 16.05.2020	09.05.2020, 16.05.2020		39
39	Webinar on Android Application Development	09.05.2020	09.05.2020		21
40	One week online faculty development programme on Internet of Things (IOT) for Emerging Applications	10.05.2020	14.05.2020		45
41	Two Day online faculty development programme on new formal pedagogical tools for online teaching	11.05.2020	12.05.2020		28
42	A webinar on oppertunities and challenges on Higher technical Education post COVID-19 - C.V. Raman Global University	12.05.2020			27
43	Online Faculty Development Program on MOODLE jointly organised by VIT, Chennai and IIT Bombay	13.05.2020	15.05.2020		38
44	Webinar on Research workflows research metrics and excellence in academic institutes by AICTE	14.05.2020			23
45	FACULTY DEVELOPMENTPROGRAMME ON"Digital Revolusion-Past covid Scenario" organised by Sathyabama Institute of Science and Technology	14.05.2020			21
46	Trends & technolgies of Green buildings	15.05.2020	15.05.2020		22
47	FDP on renewable Energy Sources	15.05.2020	21.05.2020		48
48	Webinar on "Future in Welding: Journey Towards Industy 4.0"	16.05.2020	16.05.2020		23
49	Webinar on "Learn more about Water Technology (as panelist)	18.05.2020			15
50	Online FDP on Augmented Reality (AR)/ Virtual Reality (VR)	18.05.2020	22.05.2020		35
51	AICTE Training And Learning (ATAL) Programme On ARTIFICIAL INTELLIGENCE (AI) Motilal Nehru National Institute of Technology Allahabad	18.05.2020	22.05.2020		45

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52	Tips to save hundreds of hours' writing research papers by Web of Science grp (as attendee)	20.05.2020			25
53	Municipal Water Projects and best practices - Post lockdown Priorities and strategies by IFAT(Attendee)	21.05.2020			21
54	Ansys webinar on Multiscale modelling and simulations of multiphase flows: Application to Packed bed reactors .(as attendee)	22.05.2020			26
55	AICTE Training And Learning (ATAL) Academy Online FDP on "Artificial Intelligence" organised by NATIONAL INSTITUTE OF TECHNOLOGY, WARANGAL.	22.05.2020	26.05.2020		46
56	AICTE Training And Learning (ATAL) Academy Online FDP on "Data Sciences"	25.05.2020	29.05.2020		52
57	1 Week FDP on SCILAB by VCE Warangal. in Association with Spoken Tutorial IIT Bombay	25.05.2020	30.05.2020		63
58	FDP on "Outcome Based Education and Accreditation"	25.05.2020	29.05.2020		53
59	webinar talk on "Digital Transformation Technologies organised by C.V.Raman Global University and CSI SB-CGU	28.05.2020			21
60	Webinar on Digital Transformation Technologies	28.05.2020	28.05.2020		27
61	Three Days Online Faculty Development Program Entitled "R Programming Language"	28.05.2020	30.05.2020		39
62	Five Days hands on Workshop on patent Searching, Drafting and Filing	29.05.2020	02.06.2020		47
63	International Webinar on Recent Trends & Applications of AI & ML	29.05.2020	29.05.2020		18
64	Webinar on "Relevance of Makerspaces and the Makers Mindset to Higher Education"	29.05.2020	29.05.2020		19
65	Webinar on Introduction on Deep learning and predictive model, St Joseph College of Engg., Chennai	30.05.2020	30.05.2020		26
66	Webinar on "Discussion on Potable water"(Panelist)	01.06.2020			21
67	Two Days Faculty Development Programme on Research Methodology	01.06.2020	02.06.2020		32
68	Webinar on "Introduction to Water cycle and management"(Speaker for the session)	01.06.2020			17
69	Online Teaching - Learning Tools & Pedagogies	01.06.2020	05.06.2020		36
70	Five Days Workshop on Future-X Faculty Development Program, FICCI	01.06.2020	06.06.2020		39
71	5 DAYS Online Faculty Development Program on Python for Data Science organised by Raghu Engineering College ,Department of CSE AND CSI-SB	01.06.2020	05.06.2020		41

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72	Webinar on "Overview to Industrial Water Sector"(Panelist)	02.06.2020			18
73	FDP on Orientation Mentor Training Program by AICTE NTTTR	03.06.2020	10.06.2020		54
74	Webinar on "Challenges of Water Sector across the globe"(Panelist)	03.06.2020			14
75	Webinar on " Skilling Ecosystem across the globe"(as panelist)	03.06.2020			19
76	Webinar on Workplace Awareness - Culture, Gender and Personality	03.06.2020	03.06.2020		21
77	One week Online FDP on Ruby and Perl Programming	03.06.2020	08.06.2020		36
78	Webinar on " About WorldSkills, WorldSkills Standard Specification.Documents Overview: TD, TP, PPE, PPF, IL, MS"(as panelist)	04.06.2020			17
79	Webinar on " WSSS for Water Technology, Competition Rule, Detailed overview of TD, TP, PPE, PPF, IL, MS for Water Technology"(as panelist)	04.06.2020			19
80	Webinar on " Professional Practice during WS Water Technology Competition"(as panelist)	05.06.2020			17
81	Webinar on " Virtual Reality based Water & Wastewater process "(as panelist)	05.06.2020			18
82	Webinar on " Chemical & Biological analysis (Laboratory work"(as panelist)	06.06.2020			31
83	Webinar on " Mechanical Maintenance in Water & Wastewater TreatmentPlant"(as panelist)	06.06.2020			25
84	Webinar on " Automation in Water & Wastewater Treatment Plant"(as panelist)	08.06.2020			27
85	Webinar on " Documentation & Water Report"(as panelist)	08.06.2020			18
86	Five Days Workshop on Advancement in IoT, CSI and MMCOE, Pune	08.06.2020	12.06.2020		38
87	Webinar on " Introduction to Automation in Water Sector"(as panelist)	09.06.2020			25
88	Webinar on " A brief discussion on Factory & Process Automation withIndustrial Control System."(as panelist)	09.06.2020			21
89	Webinar on " Understanding Control System through EduKit-PA"(as panelist)	10.06.2020			22
90	Webinar on " Learning environments with FluidLab® PA process in MPS PA Compact Workstation"(as panelist)	10.06.2020			25
91	Webinar on " EDS® Water Management Wastewater treatment"(as panelist)	11.06.2020			23

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92	Webinar on " Sources of wastewater and different pollutants"(as speaker)	11.06.2020			21
93	Webinar on " Aspects of parametric measurement of water pollutants"(as speaker)	12.06.2020			32
94	Webinar on " Chemical/Analytical techniques for the quantitative determination of water pollutants"(as speaker)	12.06.2020			28
95	Webinar on " Treatment Processes for Wastewater"(as speaker)	13.06.2020			14
96	Webinar on " Challenges of Wastewater sector post-COVID-19"(as panelist)	13.06.2020			25
97	CO-PO Attainment Computation and Outcomes Analysis	13.06.2020	13.06.2020		24
98	FICCI Future-X FDP on Online teaching Learning tools and pedagogies	15.06.2020	19.06.2020		39
99	Five Days FDP on Block Chain-AICTE-ATAL	15.06.2020	19.06.2020		41

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List of Curricular and Co-curricular activities					
Sl. No.	Event Name	Conducting Dept.	Date	No. of Students Participated	No. of Faculty Participated
1	Ek Bharat Shreshtha Bharat Program of AICTE "Maharashtra Diwas and Utkal Dival Celebration"	EBSB CLUB	01.05.2020	10	8
2	Ek Bharat Shreshtha Bharat Program of AICTE "Online Interaction on zoom platform"	EBSB CLUB	24.04.2020 to 24.05.2020	36	25
3	Ek Bharat Shreshtha Bharat Program of AICTE "Maharashtra Quiz"	EBSB CLUB	30.05.2020	18	14
4	Celebration of International Day of Yoga	DSW	21.06.2020	31	12
5	Cricket Tournament at GIET, Bhubaneswar	DSW	23.02.2020	15	2
6	AICTE Chhatra ViswaKarma Awards	ADMIN,CVRCE	24.02.2020	5	3
7	Celegance - 2020	CVRCE	28-29.02.2020	633	52
8	Intra College Chess Competition (Boys)	DSW	05-07-03.2020	36	4
9	2nd National Welding League of Women Students 2020	MECHANICAL	06-08.03.2020	21	6

Item No.: 5: Discussion and necessary action for future plan activities of IQAC

Future plan for 2019-20 4th Quarter:

- Updating of Institutional / Departmental Data as per the standard template, making it ready for review as and when required.
- Departmental Academic & Administrative Audit Report format to be corrected and finalized prior to Circulation and adopted for implementation.
- Institutional Academic & Administrative Audit Report format to be upgraded as developed for Departmental Academic & Administrative Audit.
- Entrepreneurship and Innovation to be sensitized through Webinars in collaboration with industries with the help extended by Central Tool Room & Training Centre.

Prepared by,

Sounya Mishra
IQAC Institutional Coordinator

Sounya Mishra
9/7/20

Approved by

[Signature]
09/07/2020
Chairman, IQAC